



MEATCO

Namibia

VACANCY

1x QUALITY ASSURANCE OFFICER (*Permanent*)

1x QUALITY ASSURANCE OFFICER (*Fixed-Term*)

JOB GRADE: B4

LOCATION: RUNDU ABATTOIR

Purpose of the Job

To ensure consistent adherence to established quality and hygiene standards, guaranteeing that all products meet the required specifications at all times. This role is also responsible for upholding and effectively implementing the organization's quality policy across all relevant operations.

Qualifications & Experience

- Grade 12 (Matric) is required.
- A tertiary qualification in Food Science, Agriculture, or a related field will be an added advantage.
- Minimum of three (3) years' experience in the meat industry.
- Proficient in Microsoft Word and Excel.
- Experience in Quality Assurance, including knowledge of ISO standards, HACCP, GMP, and hygiene procedures will be an added advantage.
- Familiarity with health and safety regulations is advantageous.

Key Performance Areas

- Ensure all testing equipment (e.g., pH meters, thermometers) is properly calibrated and in good working condition.
- Plan and organize daily inspections in accordance with the company's quality policy and hygiene standards
- Monitor and record temperatures of meat, cold rooms, and cartons throughout all production stages, including dispatch.
- Conduct pH and chlorine readings, ensuring they fall within prescribed limits, and report any deviations promptly.
- Supervise slaughter, deboning, and packing procedures to ensure compliance with hygiene and safety protocols.
- Oversee cleaning procedures and proper use of chemicals to maintain a hygienic working environment.
- Document all inspections, assist with audits and visitor protocols, and support continuous improvement in quality systems.

Please note that only short-listed applicants will be contacted. Suitable candidates from designated groups are encouraged to apply.

Please Submit Your CV and supporting documents to:
erecruitment@meatco.com.na

CLOSING DATE

22 September 2025