

VACANCY



ASSISTANT MANAGER: IT INFRASTRUCTURE

ABOUT MEATCO

Meatco, an equal opportunity employer, is a progressive organisation involved in the production, processing, value addition, and marketing of red meat and associated by-products.

POSITION: ASSISTANT MANAGER - IT INFRASTRUCTURE

Purpose of the Job

To manage and maintain the information technology (IT) infrastructure of the Corporation and ensuring that it is operating efficiently, effectively, and securely to support business operations and corporate strategy.

Key Performance Areas

- Manage the availability and capacity of computing hardware, networking hardware, security hardware, and software licenses.
- Assess the IT needs of the organisation and investigate alternative technologies and infrastructures that can be utilised to meet those needs.
- Prepare business cases to evaluate various solutions and present them to senior management.
- Prepare RFQs and RFTs to suppliers for the provision of information technology hardware and services.
- Oversee acceptance testing to ensure that delivered products and services comply with Meatco's standards and requirements.
- Ensure critical systems and data are backed up and can be restored within agreed service levels.
- Ensure critical information technology business services can be delivered from a location other than the main server room in case of unforeseen disasters.
- Undertake necessary projects and actions to remove old and unused IT hardware and software from service.
- Assign tasks to employees within the IT Infrastructure section to execute processes and activities required to provision, monitor, and maintain services provided to the business and ensure service levels remain within agreed levels.

Competency and Skill Requirements

- A Bachelor of Information Technology, Computer Studies, or relevant field.
- Relevant certifications in hardware virtualization (VMware), information technology security, networking, IT governance or related areas, such as ITIL, COBIT, CompTIA, or Cisco certifications is a must.
- Eight (8) years' experience in IT of which three years was in a supervisory or managerial position. Knowledge and experience in information technology governance, risk management, and compliance. Experience in project management and managing vendor relationships.
- Experience and VMware certification will be a distinct advantage.
- Excellent communication skills, both written and verbal.

Please note that only short-listed applicants will be contacted. Suitable candidates from designated groups are encouraged to apply.

To Apply: If this appeals to you, kindly forward a cover letter and supporting documents to: mrecruitment@meatco.com.na

Closing date: 20 February 2024

