



Head Office
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02 August 2022

NOTICE TO BIDDER NOT SELECTED FOR AWARD

Dear Sir or Madam,

With reference to the above, this letter serves as notice of the **Meat Corporation of Namibia's (Meatco)** intent to award the contract for the **Provision of Travel and Related Services to Blueberry Travel CC (Pty) Ltd** for the period of **three (3) years**.

1. The rate offered by the bidder referred to above is as per the attached rate schedule.
2. The criteria used to select the award the bidder referred to above are set out in the bid document reference number: **NCS/ONB/MCN-03/2021**, attached hereto.
3. Kindly note, if not satisfied with the selection for the award made by **Meatco**, you may make an application for review of the selection made within **7 days** of this notice, and in the absence of an application for review, the Accounting Officer of **Meatco** will award the contract to the company selected for the award.
4. The period of **7 days** referred to above starts on **02 August 2022** and ends on **09 August 2022**.

Mwilima Mushokabanji
Chief Executive Officer

**Directors: Mr. A Muremi (Chairperson), Mr. U Kandjii, Mr. M Mulunga, Ms. C Garises, Ms. H Mavetera, Ms. M Kabuku
Mr. S Ndeunyema (Co-opted Member), Mr. S Shakumu (Co-opted Member), Ms. N Lewis (Co-opted Member)**

Chief Executive Officer: Mr. M Mushokabanji, Company Secretary: Ms. N Mhanda



(Established under section 25 of the Public Procurement Act, 2015)

BID EVALUATION REPORT

Ref: NCS/ONB/MCN-03/2021

EXECUTIVE SUMMARY

For

PROVISION OF TRAVEL MANAGEMENT AND RELATED SERVICES

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

Meat Corporation of Namibia
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Northern Industrial Area

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Windhoek

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NCS/ONB/MCN-03/2021

Executive Summary of Bid Evaluation Report

PROVISION OF TRAVEL MANAGEMENT AND RELATED SERVICES

Procurement Reference Number: Ref: NCS/ONB/MCN-03/2021

- 1. Scope of Contract:** The Meat Corporation of Namibia invited bid proposals for the Provision of Travel Management and Related Services
- 2. Procurement method used:** Open National Bidding
- 3. Date of Invitation of Bids:** 09 December 2021
- 4. Closing date for submission of bids:** 14 January 2022
- 5. Date and place of opening of bids:** 24 January 2022 – Meatco Factory Boardroom
- 6. Number of bids received by the closing date:** Five (5)
- 7. Responsiveness of bids:**

Bidder's Name	Responsive or not responsive (Yes/ No)	Reasons why the bid is not responsive
Blueberry Travel cc	Yes	
Trip Travel (Pty) Ltd	Yes	
Etosha Travel and Tours cc	No	The bidder failed to submit certified ID copies of members, as required under the Mandatory Evaluation Criteria 3.1.
Melbic Travel cc	No	The bidder only submit two (2) reference letters, resulting in them scoring zero (0), hence making them non-responsive to criteria 4.2 under the Technical evaluation. The bidder did not demonstrate a clear methodology as required under Technical evaluation criteria 4.4.

Rennies Travel Namibia (Pty) Ltd	No	The bidder failed to submit a proposed methodology as required under the technical evaluation criteria 4.4. As a result, Rennies was found to be non-responsive to the technical evaluation.
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8. Technical Evaluations for bids that are substantially responsive:

Bidders Name	Weight	Score	Responsive or not responsive (Yes/ No)
Blueberry Travel cc	100%	100%	Yes
Trip Travel (Pty) Ltd	100%	100%	Yes

9. Financial Offers:

Name	Price at Bid Opening N\$ (ex VAT)	Bid Price after corrections	Price after Adjustments N\$ (ex VAT)
Blueberry Travel cc	See attached rate sheet from services provider	N/A	N/A
Trip Travel (Pty) Ltd	See attached rate sheet from services provider	N/A	N/A

10. Best Evaluated Bid:

A total number of five (5) bids were received at the closing of the bid invitation. Only four (4) bids were found to be responsive to Mandatory criteria, and two (2) bids were repspnsive to the Technical evaluation criteria. The BEC recommends the contract award for the Provision of Travel Management and Related Services to Blueberry Travel cc.