



Head Office
Sheffield Street
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05 October 2021

NOTICE TO BIDDER SELECTED FOR AWARD – STAFF TRANSPORTATION SERVICES

Dear Sir or Madam,

With reference to the above, this letter serves as notice of the **Meat Corporation of Namibia's** (Meatco) intent to award the contract for **Staff Transportation to S Ndapuka Shuttle and Car Hire CC** for the period of **three (3) years**.

1. The criteria used to select the award to the successful bidder is set out in the bid document reference number: **NCS/ONB/MCN-03/2021**, attached hereto.
2. Kindly note, if not satisfied with the selection for the award made by the **Meat Corporation of Namibia**, you may submit a written application marked for the attention of the undersigned to review the selection made within **7 days** of this notice. In the absence of a written application for review, the Accounting Officer of **Meatco** will award the contract to the company selected for the award.
3. The period of **7 days** referred to above starts on **06 October 2021** and ends on **12 October 2021**.

Yours faithfully,

Mwilima Mushokabanji
Chief Executive Officer

Meat Corporation Of Namibia
Mr. Mwilima Mushokabanji
Chief Executive Officer
Sheffield Street
Northern Industrial Area
P.O. Box 3881, Windhoek

**Directors: Mr. A Muremi (Chairperson), Mr. U Kandjii, Mr. M Mulunga, Ms. C Garises, Ms. H Mavetera, Ms. M Kabuku
Mr. S Ndeunyema (Co-opted Member), Mr. S Shakumu (Co-opted Member)**

Chief Executive Officer: Mr. M Mushokabanji, Company Secretary: Ms. N Mhanda



(Established under section 25 of the Public Procurement Act, 2015)

BID EVALUATION REPORT

Ref: NCS/ONB/MCN – 03/2021

EXECUTIVE SUMMARY

For

STAFF TRANSPORTATION SERVICES

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

Meat Corporation of Namibia
Head Office
Sheffield Street
Northern Industrial Area

P. O. Box 3881
Windhoek

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NCS/ONB/MCN - 03/2021

Executive Summary of Bid Evaluation Report

Staff Transportation Services

Procurement Reference Number: Ref: NCS/ONB/MCN - 03/2021

- 1. Scope of Contract:** The Meat Corporation of Namibia requested pre-qualification proposals from suppliers for the provision of Staff Transportation Services.
- 2. Procurement method used:** Open National Bidding
- 3. Date of Invitation of Bids:** 20 July 2021
- 4. Closing date for submission of bids:** 19 August 2021
- 5. Date and place of opening of bids:** 19 August 2021 at Meatco Head Office
- 6. Number of bid downloads:** Forty-one (41)
- 7. Number of bids received by the closing date:** Six (6)
- 8. Responsiveness of bids:**

Bidder's Name	Responsive or not responsive (Yes/ No)	Reasons why the bid is not responsive
S Ndapuka Shuttle & Car Hire CC	Yes	N/A
Oshikoto Transport and Investment CC	Yes	N/A
Kwedhi Investment CC	No	<ul style="list-style-type: none">• Bidder failed to submit a Written Undertaking on the company letterhead• Bidder failed to submit five (5) copies of vehicle registration documents as per the vehicle specifications set out in the bid document.

Vulkan Ruine Tours & Transfers (Pty) Ltd	No	<ul style="list-style-type: none"> ● Bidder failed to submit a Bid Submission Form which is signed and stamped ● Bidder failed to submit a Special Power of Attorney which is signed and stamped ● Bidder failed to submit a Local sourcing Declaration which is completed, signed, and stamped ● The vehicle registration documents for the sixty (60) seater vehicles were not submitted ● Bidder failed to provide a Public Liability Insurance Cover of N\$2 million. Bidder provided an insurance cover of N\$1 million only.
Rubicon Transport Services CC	No	<ul style="list-style-type: none"> ● The bidder failed to submit a complete bid document that is signed/or initialed by an authorized person.
Accurate Logistics CC	No	<ul style="list-style-type: none"> ● The bidder failed to submit a prequalification document with all pages initialized ● Bidder failed to submit a completed Bid Submission Form ● Bidder failed to submit a Bidding Data Sheet. ● The bidder failed to submit one original and one copy of the prequalification document.

		<ul style="list-style-type: none"> The bidder failed to provide a Bid Securing Declaration
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9. Price comparison for bids that are substantially responsive:

Name	Estimated Price per Round Trip at Bid Opening N\$ (ex VAT)	Bid Price after corrections	Estimated Price per Round Trip after Adjustments N\$ (ex VAT)	Rank
S Ndapuka Shuttle & Car Hire CC	549,230.00	N/A	549,230.00	1
Oshikoto Transport and Investment CC	654,400.00	N/A	654,400.00	2