



Head Office
Sheffield Street
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Windhoek Namibia
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05 October 2021

NOTICE TO BIDDER SELECTED FOR AWARD – SECURITY GUARDING SERVICES

Dear Sir or Madam,

With reference to the above, this letter serves as notice of the **Meat Corporation of Namibia's** (Meatco) intent to award the contract for **Security Guarding Services** to **Inter-Africa Security CC** and **Windhoek Security Services CC** respectively for the period of **three (3) years**.

1. The price offered for Security Guarding Services by Inter-Africa Security CC is N\$2,008,562.40 for Lot 2 while the prices offered by Windhoek Security Services CC is N\$3,821,472.00 for Lot 1, N\$495,936.00 for Lot 3, and N\$677,376.00 for Lot 4 respectively.
2. The criteria used to select the award to the successful bidder is set out in the bid document reference number: **NCS/ONB/MCN-01/2021**, attached hereto.
3. Kindly note, if not satisfied with the selection for the award made by the **Meat Corporation of Namibia**, you may submit a written application marked for the attention of the undersigned to review the selection made within **7 days** of this notice. In the absence of a written application for review, the Accounting Officer of **Meatco** will award the contract to the company selected for the award.
4. The period of **7 days** referred to above starts on **06 October 2021** and ends on **12 October 2021**.

Yours faithfully,

Mwilima Mushokabanji
Chief Executive Officer

Meat Corporation Of Namibia
Mr. Mwilima Mushokabanji
Chief Executive Officer
Sheffield Street
Northern Industrial Area
P.O. Box 3881, Windhoek

Directors: Mr. A Muremi (Chairperson), Mr. U Kandjii, Mr. M Mulunga, Ms. C Garises, Ms. H Mavetera, Ms. M Kabuku
Mr. S Ndeunyema (Co-opted Member), Mr. S Shakumu (Co-opted Member)

Chief Executive Officer: Mr. M Mushokabanji, Company Secretary: Ms. N Mhanda



(Established under section 25 of the Public Procurement Act, 2015)

BID EVALUATION REPORT

Ref: NCS/ONB/MCN – 01/ 2021

EXECUTIVE SUMMARY

For

PROCUREMENT OF SECURITY GUARDING SERVICES

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

Meat Corporation of Namibia
Head Office
Sheffield Street
Northern Industrial Area

P. O. Box 3881
Windhoek
|Tel: +264 61 321 6400

|Fax: +264 61 321 6401

NCS/ ONB/ MCN – 01/ 2021

Executive Summary of Bid Evaluation Report

PROCUREMENT OF SECURITY GUARDING SERVICES

Procurement Reference Number: Ref: NCS/ONB/ MCN – 01/ 2021

1. Scope of Contract:

The Meat Corporation of Namibia requested bid submissions from suppliers for the procurement of security guarding services.

2. Procurement method used: Open National Bidding

3. Date of Invitation of Bids: 12 July 2021

4. Closing date for submission of bids: 16 August 2021

5. Date and place of opening of bids: 18 August 2021 at Meatco Head Office

6. Number of bid downloads: Sixty-seven (67)

7. Responsiveness of bids:

| Bidder's Name | Responsive or not responsive (Yes/ No) | Reasons why the bid is not responsive |
|-------------------------------|--|--|
| EASS Investment CC | Yes | |
| Inter-Africa Security CC | Yes | |
| Windhoek Security Services CC | Yes | |
| Splash Investments cc | No | <ul style="list-style-type: none">• No public liability insurance letter submitted• No Fitness Certificate attached of the Town/Council where security guards services are required |
| Rubicon Security Services CC | No | <ul style="list-style-type: none">• No Fitness Certificate attached of the Town/Council where security guards services are required. Certificate submitted expired 20 March 2021. |

NCS/ ONB/ MCN – 01/ 2021

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| Oshana Security Services | No | <ul style="list-style-type: none"> ● Good standing Tax Certificate expired on 14 July 2021 ● No undertaking on company letterhead submitted ● Only four (4) certificates of conduct submitted |
| Omambudu Security Services CC | No | <ul style="list-style-type: none"> ● No Fitness Certificate attached of the Town/Council where security guards services are required |
| Bertha Security Services | No | <ul style="list-style-type: none"> ● The CVs of security guard do not meet the requirement of 2 years experience |
| Security Training College Namibia CC | No | <ul style="list-style-type: none"> ● ID copies were made from certified documents ● Bid Securing Declaration form signed but not stamped ● Power of Attorney form signed but not stamped ● No CVs of security guards attached ● No Code of Conduct Certificates attached ● No Fitness Certificate attached of the Town/Council where security guards services are required |
| Kaviombo Trading Enterprises CC | No | <ul style="list-style-type: none"> ● No Fitness Certificate attached of the Town/Council where security guards services are required |
| Omega Security Services | No | <ul style="list-style-type: none"> ● Bid Submission Form addressed to Namport and not Meatco ● ID copies of Directors were made from certified copies |

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| | | <ul style="list-style-type: none"> ● Social Security Certificate is a printed copy ● Tax Certificate is a printed copy ● Affirmative Action Certificate is a copy made from a copy ● Bid Securing Declaration not signed ● Only two (2) CVs of security guards attached ● Only two (2) copies of Code of Conduct Certificates attached ● Written Undertaking Form not completed in full |
| PIS Security Services CC | No | <ul style="list-style-type: none"> ● No Fitness Certificate attached of the Town/Council where security guards services are required |
| Ngatukondje Trading CC | No | <ul style="list-style-type: none"> ● Only two (2) CVs of security guards attached ● Only two (2) copies of Code of Conduct Certificates attached |
| Six Thousand Security Services cc | No | <ul style="list-style-type: none"> ● Social Security Certificate not issued on company name but instead issued to The 6000 Investment Security cc ● No Fitness Certificate attached of the Town/Council where security guards services are required ● The CVs of the security guards and the Code of Conduct Certificates do not correlate |
| Namibia Protection Services Pty Ltd | No | <ul style="list-style-type: none"> ● No undertaking on a company letterhead submitted |

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| | | <ul style="list-style-type: none"> • CVs of security guards which indicate years of experience |
| Amon Security Services | No | <ul style="list-style-type: none"> • Bidder only has three (3) years industry experience • Only two (2) CVs of security guards attached • Only one (1) copy of Code of Conduct Certificate attached • Local Sourcing Form not completed in full |
| Blue Light Security Services | No | <ul style="list-style-type: none"> • Bid Submission Form not completed in full • Bid Securing Declaration not completed in full • Written Undertaking Form not completed in full • Wages Form not completed in full • Power of Attorney Form not completed in full • No undertaking on letterhead submitted • No Fitness Certificate submitted • No public liability insurance letter submitted • Only two (2) CVs of security guards attached • No proof of industry experience submitted • No Code of Conduct Certificates submitted • Local Sourcing Form not completed |
| Morsky Security Services | No | <ul style="list-style-type: none"> • No Social Security Certificate submitted |

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| | | <ul style="list-style-type: none"> ● Tax Certificate expired 30 June 2021 ● Bid Submission Form indicate bid validity period of 36 days ● No undertaking on letterhead submitted ● No Fitness Certificate submitted ● No public liability insurance letter submitted ● No CVs of security guards submitted ● No proof of industry experience submitted ● No Code of Conduct Certificates submitted ● Written Undertaking Form not completed in full |
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8. Financial Evaluations for bids that are substantially responsive:

| Bidder's Name | Responsive or not responsive (Yes/ No) | Reasons why the bid is not responsive |
|-------------------------------|--|--|
| EASS Investment CC | No | No Letter of Intent/Letter of Credit submitted |
| Inter-Africa Security CC | Yes | |
| Windhoek Security Services CC | Yes | |

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| | Inter-Africa Security CC | Windhoek Security Services CC |
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| Lot 1 | N\$4,170,636.00 | N\$3,821,472.00 |
| Lot 2 | N\$2,008,562.40 | N\$2,115,072.00 |
| Lot 3 | N\$536,047.20 | N\$495,936.00 |
| Lot 4 | N\$736,257.60 | N\$677,376.00 |

9. Best Evaluated Bid:

The BEC recommends that Windhoek Security Services CC be awarded Lot 1, Lot 3 and Lot 4 and Inter-Africa Security CC awarded Lot 2 respectively.