

Meatco Standards Rules and Procedures Committee

Cover Note to Meatco AGM

Date: 16 May 2019

RE: Meatco Members Meeting - Standard Rules and Procedures

The following agenda item was discussed by the Meatco AGM in 2018 based on a motion brought by members.

The members are mandated by the Meatco Act, 2001 Article 14 (9) that provides for the following:

"The members may issue directives with regard to procedures, including nomination procedures, to be followed at any meeting of members."

The AGM resolved to adopt and appoint a six-member committee to review the draft standard rules and procedures.

The following members were nominated, and they accepted to serve on the committee:

1. Mr. Diethelm Metzger
2. Mr. Martin Hilbert
3. Mr. Alfred Chilinda
4. Mr. Vehaka Tjimune
5. Mr. Kapukatua Kuvare
6. Mr. Clarence Rupingena

- The Committee members elected Mr Diethelm Metzger as the Chairperson of the committee. The members met four times over the last 12 months since the last AGM in June 2018.

As per their mandate, the committee re-drafted the standard rules and procedures and would like to take this opportunity to submit the attached document back to Meatco members, for final deliberation and approval at the upcoming AGM scheduled for 21 June 2019.

Action:

The AGM is hereby requested to deliberate and approve the proposed standard rules and procedure document as reviewed and submitted by the committee.

Date: 29 May 2019

Signed on behalf of the Committee

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Diethelm Metzger

Chair: Standard Rules and Procedures Committee