



**ANNUAL PROCUREMENT PLAN
2021 – 2022 FINANCIAL YEAR**

Description (includes packing, lots if applicable)	UoM	Procurement Method	Scheduled Date for Invitation of Bids	Scheduled Date for Award of Contract	Remarks
GOODS					
Air Con Replacement	Each	RFQ	1-May-21	31-May-21	
Floor Upgrade	Each	RFQ	1-May-21	31-May-21	
Grundfoss Hot Water Pumps	Each	RB	1-Sep-21	30-Sep-21	
Plate Freezer Hoses	Each	RB	1-Sep-21	30-Sep-21	
Repairs on Transformers	Each	RFQ	1-Sep-21	30-Sep-21	
Replace Cattle Abattoir stands (rise & fall carcass wash)	Each	RFQ	1-Sep-21	30-Sep-21	
Replace Cattle Receiving RFID Readers	Each	RB	1-Sep-21	30-Sep-21	
Replace deboning bone conveyor belt. 60m	Each	RFQ	1-Sep-21	30-Sep-21	
Submersible pumps	Each	RFQ	1-Oct-21	31-Oct-21	
Casings (packaging)	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Procurement of Hides	Each	DP	1-Feb-21	31-Jan-22	
Small Assets and Consumables	Each	RFQ	1-Feb-21	31-Jan-22	As and when required
Beefcon	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Boiler's Chemicals	KG	RFQ	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Border label	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid



Bran	Tons	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Branding Services	Each	RFQ	1-Aug-21	30-Aug-21	
Carton Liner	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Chemical for Hides	Tons	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Chop	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Cleaning Materials	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Concrete Water Troughs	Each	RFQ	1-Sep-21	30-Sep-21	
Corporate Gifts	Each	RFQ	1-May-21	31-Jul-22	
Corrugated Boxes (Carton Bottom and Lids)	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Feed Mixers	Each	RFQ	1-May-21	30-May-21	
First Aid Kit	Each	RFQ	1-Apr-21	30-Apr-21	
Flowers	Each	RFQ	1-Sep-21	30-Sep-21	As and when required
Fuel & Lubricants	LT	RB	1-May-21	31-Jul-21	
Health and Safety Equipment and Services	Each	RFQ	1-Apr-21	30-Apr-21	
Kitchen Utensils	Each	RFQ	1-Feb-21	31-Jan-22	
Labels (Cedar Creek & VET)	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Lime	tons	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Medicine- Animals	Each	RB	1-Apr-21	30-Mar-21	
Mixers Installations V-belts	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Molasses	Tons	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Multilanguage label	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid



Nature Reserve Labels	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Office Equipment	Each	RFQ	1-Feb-21	31-Jan-22	As and when required
Oil Cake	Tons	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Packing Material (Labels, Strappings)	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Pallets	Each	ONB	1-Apr-21	30-May-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Protective Clothing	Each	ONB	1-Apr-21	30-May-21	
Rations	Each	ONB	1-May-21	31-Jul-21	
Roughage	Tons	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Site and Fences	Each	RFQ	1-Oct-21	31-Oct-20	
Spares	Each	RB	1-Feb-21	31-Jan-22	As and when required
Spices	Tons	DP	1-Apr-21	30-May-21	
Stationary	Each	RFQ	1-Apr-21	30-Apr-21	
Steam Coal	Tons	ONB	1-Apr-21	30-Jun-21	
Supply of Printers	Each	ONB	1-Apr-21	31-May-21	
Tyrese	Each	RFQ	1-May-22	30-Jun-22	
Vacuum Bag	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Vehicles Branding	Each	RFQ	1-Oct-21	31-Oct-21	
Bottled Water	Each	RFQ	1-Sep-21	30-Sep-21	
Yellow Maize (SAFEX)	KG	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Media Services & Corporate Gifts	Each	RFQ	1-Apr-21	31-Jan-22	
Rental Office and Equipment	Each	DP	1-Jun-21	31-Jul-21	
Slaughter equipment	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Fuel Cards	Each	ONB	1-Jun-21	31-Jul-31	



WORKS					
Boilers Installation	Each	RB	1-Feb-21	30-Mar-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Fit extractor fans By Products	Each	RFQ	1-Jun-21	30-Jun-21	
General Repairs and Maintenance	Each	ONB	1-Feb-21	31-Jan-22	Prequalification will be conducted and only short listed suppliers will be invited to bid
Beeftech	Each	RFQ	1-Oct-21	31-Oct-21	
Deep Cleaning	Each	ONB	1-Jul-21	31-Aug-21	
Container maintenance	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Refrigeration Services	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Renovation of Office and Factory Building	Each	ONB	1-Feb-21	31-Jan-22	Prequalification will be conducted and only short listed suppliers will be invited to bid
Repairs and Maintenance Factory Machinery	Each	ONB	1-Feb-21	30-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Repairs of Industrial Vehicles (Forklifts, Skip Trucks and Tractors)	Each	RFQ	1-Apr-21	31-May-21	
Repairs on Havco Chopper (roughage Equipment	Each	RFQ	1-Oct-21	31-Oct-21	
Scales calibration	Each	RFQ	1-Jul-21	31-Jul-21	
Waste Removal	tons	RB	1-Apr-21	31-May-21	
Water Reservoir	Each	RRB	1-Jul-21	31-Jul-21	
Service of Motor Vehicles	Each	DP	1-Feb-21	31-Jan-22	As and when required
Laboratory Services (Equipment, Consumables, Repairs and Maintenance Calibration of equipment, Test labs)	Each	RB	1-Apr-21	31-May-21	
Consultancy Service					
External Audit: Quality Assurance	Each	RFP	1-Sep-21	30-Sep-21	
Consultancy Services	Each	DP	1-Feb-21	31-Jan-22	As and when required
Audit Fees External	Each	ONB	1-Apr-21	31-May-21	
Legal Services	Each	RFP	15-Mar-21	16-Apr-21	
Insurance Services	Each	ONB	1-Jun-21	31-Aug-21	



Environmental Management (certifications)	Each	RFP	1-Jun-21	30-Jun-20	
Internal audit consulting fees	Each	RFP	1-Mar-21	30-Mar-21	
Occupational Medicals Services	Each	RB	15-Mar-21	30-Apr-21	
Software Projects	Each	RFP	1-Jul-21	30-Aug-21	
DVS	Each	DP	1-May-21	31-May-21	
Sage ERP Implementation	Each	DP	1-Jul-21	31-Jul-21	
Salary Survey License Fee	Each	DP	1-Oct-21	31-Oct-21	
WHK Factory Office Building Network Clean-Up	Each	RB	1-Jun-21	30-Jun-21	
Wellness and Teambuilding Trainings	Each	RFP	1-Feb-21	31-Jan-22	As and when required
Training and Development Costs	Each	DP	1-Feb-21	31-Jan-22	As and when required
VIP Payroll System Implementation	Each	DP	1-Sep-21	30-Sep-21	
Computer maintenance - Office System Services	Each	RB	1-Sep-21	30-Sep-21	
Computer maintenance - Office Systems Hardware	Each	RB	1-Sep-21	30-Sep-21	
Computer maintenance - Production Equipment Spares	Each	RB	1-Sep-21	30-Sep-21	
Annual License Fees	Each	DP	1-Feb-21	30-Jul-21	
Telephone Systems Maintenance	per	RB	1-Sep-22	30-Sep-22	
Grading System License Fees	Each	DP	1-Sep-21	30-Sep-21	
Non-Consultancy Services					
Cold Storage - Namibia	Each	RFQ	1-Jul-21	31-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Advertising Services	Each	RB	1-Mar-21	30-Mar-21	
FLCM/Producer Forum	Each	DP	1-Jun-21	30-Jun-21	
Agricultural Trade Forum	Each	DP	1-Jun-21	30-Jun-21	
Document Storage	Each	RB	1-Jul-21	31-Jul-21	
Shipping Services	Each	DP	1-Mar-21	31-Mar-21	
Events and Catering Services	Each	ONB	15-Mar-21	21-May-21	
Cold Storage - Europe	Each	DP	1-Jul-21	31-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Courier Services	Each	RFQ	1-Apr-21	30-Apr-21	
Laundry	Each	ONB	1-May-21	30-Jun-21	



Road Transportation Services	Each	ONB	1-Feb-21	31-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Security(security guard,G4S)	Each	ONB	1-Apr-21	31-May-21	
Staff Transportation	Each	ONB	1-Apr-21	31-Jul-21	Prequalification will be conducted and only short listed suppliers will be invited to bid
Storage - Cape Town	Each	DP	1-Feb-21	30-Mar-21	
Subscriptions	Each	DP	15-Mar-21	16-Apr-22	
Travel and Accommodation	Each	ONB	1-May-21	30-Jun-21	
Weighbridge	Each	RB	1-Jun-21	30-Jun-21	

Ledged: **RFQ** – Request for Quotation; **RB** – Restrictive Bidding; **DP** – Direct Procurement; **ONB** – Open Advertised Bidding
LT – Liters; **KG** – Kilograms

Approved by:

Mr. Mwilima Mushokabanji
Chief Executive Officer (CEO)
 On: 01 March 2021